

Frequently Asked Questions (FAQs)

1. Printing (Tender Number: AcCESS/2021/10/001)
2. School Supplies (Tender Number: AcCESS/2021/10/002)
3. Stationery (Tender Number: AcCESS/2021/10/003)
4. Event Management (Tender Number: AcCESS/2021/10/004)
5. School improvement wall painting, artwork and writing /calligraphy (Tender Number: AcCESS/2021/10/005)

General information:

Deadline for submission of queries regarding this tender was October 19, 2021. However, few queries were received through telephone on October 20, 2021. As October 19, 2021 was public holiday, so to avoid any inconvenience to the bidders, all queries till October 20, 2021 are included in this FAQ.

GENERAL QUERIES

Q 01: Do we need to submit sample of all the items? Partial submission of samples is possible?

Bidder must submit a sample of equal quality (refer to respective tender, not all tenders/items require samples) of all requested items as mentioned under “Tender Specifications” below. Any bid without samples (where required) is liable to be rejected. Partial submission of samples is not acceptable.

Refer to Point 2.4 of the section “2. GUIDANCE/CONDITIONS FOR BID” of General and Technical specifications.

For required samples please refer following sections:

Printing (Tender Number AcCESS/2021/10/001): Selected items as mentioned under “Detail of sample required” under section “TECHNICAL SPECIFICATIONS”

School Supplies (Tender Number AcCESS/2021/10/002): All items mentioned under section “TECHNICAL SPECIFICATIONS”

Stationery (Tender Number AcCESS/2021/10/003): All items mentioned under section “TECHNICAL SPECIFICATIONS”.

Q 02: Is Sales Tax Registration must for bidder?

Bidder shall preferably be registered with the income tax and sales tax department with active taxpayer status. Bidders are required to submit income tax and sales tax registration certificates.

Rates shall be inclusive of all taxes. Exemption from taxes will only be considered if valid exemption certificate from concerned offices of FBR is provided. Applicable withholding taxes will be deducted from the rates quoted by the bidders.

Un-registered parties are also eligible to submit their bids. However, income and sales taxes as applicable to UN-REGISTERED parties shall be withheld from the invoices.

Refer to Point 1.2 of the section “1. BIDDER ELIGIBILITY” of General and Technical specifications.

Q 03: Do Point 2.9 and Point 4.1 of General and Technical specifications contradict each other?

Point 2.9 refers to the period of validity of quoted rates by all bidders for evaluation by us (as evaluation process may take up to 60 days).

Whereas Point 4.1 refers to the period of validity of rates by the successful bidder for issuance of purchase orders.

Therefore, there is no contradiction among the points 2.9 and 4.1

Both points are reproduced below once again for easier reference.

2.9. Prices quoted should be valid for a period of minimum 60 days from the date of submission of tender.

4.1. The rates quoted by successful bidder will remain valid till March 31, 2023.

PRINTING (Tender Number: AcCESS/2021/10/001)

Q 01: Kindly share the artwork for required items mentioned in printing tender.

Bidders are requested to submit their quote based on information available in tender documents published on our website. For printing vendors are only required to submit the material samples for quality and weight (as listed in tender document). Detail of samples required as per tender documents is as follows.

1. 128gm Art paper
2. 210 gm Art Card
3. 80 gm A4 paper VRG imported
4. 1'x1' piece of 270 grams weight flex sheet
5. 1'x1' piece of 400 grams weight flex sheet
6. 310 gm Art Card

However, if BIDDERS still have some apprehensions, our general conditions allow to add any special conditions by the vendor. Refer to section 2 of General Conditions; GUIDANCE/CONDITIONS FOR BID, clause 2.10; The Bidder can also mention any specific condition, which shall be taken into consideration before the award of supply orders.

It is only after the selection of a vendor, required material will be shared in due course.

SCHOOL SUPPLIES (Tender Number: AcCESS/2021/10/002)

Q 01: Refer to School Supplies (Tender Number: AcCESS/2021/10/002) districts are mentioned in Annex B. Will it be responsibility of the bidder to deliver goods in those areas or all items needed to be delivered in Islamabad ?

The rates/price shall be quoted on FOR SITE basis. The price quoted shall cover all obligations till the destination for delivery (i.e. provincial /field offices of MEF/E&SEF as per Annex B) including but not limited to all the applicable taxes. Delivery is required in the specified districts as per Annex B. No delivery is in Islamabad, except a possibility of final set of samples (for inspection/approval) by selected vendors before delivery to respective districts.

Refer to Point 2.5 of the section "2. GUIDANCE/CONDITIONS FOR BID" of General and Technical specifications.

Q 02: Refer to School Supplies (Tender Number: AcCESS/2021/10/002) is HOPE'87 Monogram needed to be printed/affixed on School Supplies?

No, printing of monogram of HOPE'87 on the school supplies is not required. However, HOPE'87 may provide stickers to be pasted upon some of the items.

STATIONERY (Tender Number: AcCESS/2021/10/003)

No question/query received.

EVENT MANAGEMENT (Tender Number: AcCESS/2021/10/004)

Q: Refer to Event Management (Tender Number: AcCESS/2021/10/004), what will be district wise number of events per day.

As mentioned in Annex B, at least 15-25 Events may be planned on a single day at different locations in 4-9 Districts. Participants may vary from 10-45 per event.

SCHOOL IMPROVEMENT (Tender Number: AcCESS/2021/10/005)

No question/query received.