

Terms of References (ToRs)
for Hiring of Consultant for Mentoring Support
Textile Expert (design, style, fashion)
(01 Position – woman only)

Note: This opening is required to be filled on an urgent basis and CVs will be reviewed and candidates will be selected on a rolling basis.

Hundreds of Original Projects for Employment (HOPE'87) is an Austrian NGO working in Pakistan under the signed MoU with Ministry of Interior (MOI), Government of Pakistan. HOPE'87 is currently seeking service of highly motivated Consultant (Textile Expert – Woman only) for mentoring support of project beneficiaries under the project namely **“Fighting the Impact of the COVID-19 pandemic in Pakistan”** in District Peshawar, funded by Federal Ministry of Social Affairs, Health, Care and Consumer Protection, Austria.

1. Projects Details:

FICP: The project is funded by Federal Ministry of Social Affairs, Health, Care and Consumer Protection, Austria. HOPE'87 is implementing the project in district Peshawar of province Khyber Pakhtunkhwa (KP).

2. Scope of work/consultancy:

Responsibilities/expectations of **Consultant - Textile Expert (Woman only)** are;

- Develop creative and original textile design concepts based on market trends, consumer preferences, and brand identity.
- Guiding trainees on choosing appropriate fabrics, colours, patterns, and textures for textile products.
- Guide/educate trainees on colour combinations schemes and how to align with current fashion trends and brand aesthetics.
- Overseeing the production of textile samples for testing and evaluation.
- Ensure quality control mechanism at shared spaces.
- Educate trainees on selection/matching clothing and accessories to create stylish and visually appealing outfits.
- Organize and styling products in shared spaces and training centres to attract customers. Also organize seminars to promote the trainee products.
- Collaborating with designers and manufacturers to develop new fashion products.
- Promoting fashion brands through social media, fashion blogs, and other marketing channels.
- Authoring articles or blog posts on fashion trends, style tips, and product reviews.
- Promoting sustainable and ethical practices in textile and fashion production.
- Work closely with trainees during the incubation phase to guide them in refining their skills and improving their product offerings.
- Provide ongoing mentorship and feedback for sustainable growth.
- Maintain detailed records of training sessions, consultations, and interactions with trainees.
- Prepare regular reports on the progress, challenges, and achievements of the trainees.
- Address any technical or operational issues faced by the trainees and offer viable solutions.
- Collaborate with the training centre staff and management to ensure a cohesive and effective learning environment.
- **Job will require travel at multiple locations within the city of Peshawar at HOPE'87 established “shared spaces” (located in Wahid Garhi, Taj Abad, Taj Town, Nasir Bagh and Hayatabad) for Tailoring & Embroidery at and among Afghan Communities.**
- Ensure that all activities and recommendations comply with ethical, legal, and industry standards.

3. Eligibility Criteria

Eligibility Criteria/Required Expertise of consultant - Textile Expert (Woman):

- Bachelor's degree in a relevant field such as textile engineering, textile design, fashion technology. Additional certifications or courses in textile technology or related areas may be preferred.
- At least 2 years of experience in textile industry.
- Proficiency in textile manufacturing processes, textile materials, dyeing and printing techniques, quality control, etc.
- Effective communication skills, both verbal and written, for collaboration with colleagues and clients.
- Effectively communicating design ideas, fashion concepts, and style recommendations to clients, colleagues, or manufacturers.

4. Time Frame:

The duration of consultancy shall be 03 months (Extendible) from 12th October, 2023 – 31st December, 2023.

5. Payment:

The Consultant will furnish a progress report on monthly basis and will be paid on monthly basis for the work done against agreed timetable. Monthly consultancy fee details are as follow;

- i. Consultant – Women Textile Expert - PKR 80,000 to 100,000 (Inclusive of all applicable taxes)

6. Ethical Standards:

The consultants will make clear to all participating stakeholders that they are under no obligation to participate in the project activities. All participants will be assured that there will be no negative consequences if they choose not to participate. Consultants will obtain informed consent from the participants. In case if the consultants do not understand the participants' first language, they will be taking interpreter/s along. The consultant will have to receive prior permission for taking and use of visual still/ moving images for specific purposes, i.e., for reports and presentations. The consultant will assure the participants' anonymity (when and where required) and confidentiality and will ensure the visual data is protected and used for agreed purpose only. The consultant will also take care of standards operating procedures for safety and security according to HOPE`87 policy while working in field as well as in HOPE`87 premises.

7. Evaluation Criteria:

The profiles/CVs of the consultants shall be evaluated based on the aforementioned scope of work & deliverables. Award will be made on the past experience, capacity and other qualities mentioned under eligibility criteria. Only short-listed applicants will be contacted. HOPE`87 reserves the right to reject any or all applications and is not bound to any legal claim in this regard.

8. Intellectual Property Rights:

Federal Ministry of Social Affairs, Health, Care and Consumer Protection, Austria and HOPE`87 will retain all intellectual property rights for any and all material produced, in any media format, for this consultancy assignment.

Please send your CV at

[**hope87.jobs@gmail.com**](mailto:hope87.jobs@gmail.com)

by **9th October, 2023**, no later than 05:00 PM