



ACCESS FOR OUT OF SCHOOL CHILDREN TO EDUCATION AND SAFE SCHOOLS IN PAKISTAN (ACCESS).

Job Descriptions

Position:	Field Engineer
Location:	District Peshawar (with frequent traveling to newly merged districts)
Gender:	Both female and male can apply.
Salary:	Between PKR 35,000 to 40,000 / month inclusive of all taxes
Duration:	08 Months (Extendible) with a probation period of 3 months

Eligibility Criteria:

- University degree or diploma in Civil Engineering, or other relevant technical area.
- Proven professional experience of at least 5 years in relevant field.
- Experience in working in complex environments and infrastructure and/or civil works, particularly in the field of construction, technical project documentation, supervision of works documentation development as well as construction supervision;
- Excellent and proven experience in dealing with contractors, local communities and government stakeholders;
- Experience in electrical and mechanical works design and/or supervision within school buildings is an added advantage;
- Knowledge of the E&SED and/or C&W Department KP rules, procedures and regulations would be an asset.
- Working experience in international development organization is an asset.
- Background/familiarity with an emergency.

Responsibilities/expectations of field engineer are;

- Provide overall technical assistance to HOPE'87 construction activity in ACCESS project, from their planning to their implementation and monitoring.
- Responsible to ensure that effective implementation, monitoring and supervision tools are developed and implemented on HOPE'87 construction projects.
- Responsible to ensure effective quality control systems are in place and contractor and works in compliance with technical specifications and quality standards.
- Monitor and evaluate performance of contractor and/or service providers.
- Ensure all technical inputs and cost estimates related to the construction components are accurate, timely provided for the execution of works.
- Support the program and finance teams of HOPE'87 in all tender related exercises in dealing but not limited to preparation of BoQs for the construction and services (if any).
- Take responsibility for overall progress and use of resources.
- Identify and manage risks and initiate corrective action where necessary, so that maximum benefit to client and stakeholders is achieved.
- Prepare monthly, interim and final project and handover reports and maintain the relevant project records.
- Support Director Program/Grants and National Program Manager to manage project budgets, cash flow and obligations to ensure that deliverables are met and payments to contractors and personnel are received on time.



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- Coordinate with Finance and Program required activities ensuring proper and timely actions from both, HOPE'87's and Elementary and Secondary Education Department (E&SED) side.
- Support Director Program/Grants and National Program Manager to certify disbursements of funds monitor and submit financial status reports to management in compliance with the pre-established requirements.
- Maintain measurement book to verify the quantity of works completed for processing of bills/payments.
- Ensure a sound handing over of facilities to project beneficiaries.
- Any other task/responsibility assigned by HOPE'87.

This vacancy is required to be filled on urgent basis and CVs will be reviewed and candidate will be selected on rolling basis”.

Please send you CV at

hope87.jobs@gmail.com

by 09th August, 2021, no later than 5.00 PM PST.

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